

Brazil

Educational Timeline

- School year: March-December; Graduation occurs in December
- Fundamental Education (*Ensino Fundamental*) is eight years followed by three years of High School (*Ensino Médio*) or four years for technical high school programs

Group A: Documents That Meet High School Graduation Requirement

Students presenting documents other than those listed below will be evaluated on a case-by-case basis

Certificado de Conclusão de Ensino Médio — Certificate of Conclusion of Secondary Education

- Must be accompanied by an *Histórico Escolar* for three years of *Ensino Médio* and include a conclusion statement

Certificado de Conclusão de Segundo Grau — Certificate of High School Graduation (used before 1996)

- Must be accompanied by an *Histórico Escolar* for three years of *Ensino Médio* and include a conclusion statement

Certificado de Conclusão de Ensino Médio Supletivo — High School Equivalency Diploma

Certificado de Técnico de Nível Médio — Technical High School Diploma

- Must be accompanied by *Histórico Escolar* for three or four years of coursework

Diploma de Professor do Ensino Primário — Primary School Teacher Diploma

- Must be accompanied by *Histórico Escolar* for three years of coursework

Group B: Documents That Do Not Meet High School Graduation Requirement

Comparable to less than completion of US high school

<i>Histórico Escolar de Ensino Fundamental</i>	Transcripts of Basic Education
<i>Certificado de Conclusão de Ensino Fundamental</i>	Diploma of Basic Education
<i>Certificado de Conclusão de Primeiro Grau</i>	Completion Certificate of 1st Cycle

GPA Calculation

Calculate the cumulative high school GPA by converting line-by-line all grades listed on each of the three years of the *Histórico Escolar* for *Ensino Médio* to US equivalents and convert to quality points. Weight each course according to the chart below using the credit indicated on the *Histórico Escolar*.

Crediting

Brazilian Units	US Equivalent Credits
120 +	1
90-119	.75
80-89	.625
60-79	.5
40-59	.375
30-39	.25

Schools use different grading scales (different lowest passing grades) and it is therefore necessary to determine the proper grading scale before converting grades to US equivalents. *Estadual* schools have a lowest passing grade of a 5. Other schools may have a lowest passing grade of 4, 5, 6, or 7. Schools that have a concept of an *insuficiente*, *sofrível* or *médio inferior* (insufficient) grade that is considered a pass shall be considered comparable to a US grade of "D".

Schools indicating a lowest passing grade after the “recuperation” process are considered conceded passes after an initially failed and then subsequently recovered grade. Grades indicated as such are comparable to US grade of “D”.

Grading Scale (may not be all inclusive):

0-10 Scale, lowest passing grade of 5:

Description	Translation	Numeric Grade	US Grade	Quality Points
<i>Excelente</i>	Excellent	9.0-10	A	4
<i>Bom</i>	Good	7.0-8.9	B	3
<i>Regular</i>	Average	5.0-6.9	C	2 lowest passing grade
<i>Deficiente</i>	Fail	0-4.9	F	0

0-100 Scale, lowest passing grade of 60:

Description	Translation	Numeric Grade	US Grade	Quality Points
<i>Excelente</i>	Excellent	80-100	A	4
<i>Bom</i>	Good	70-79	B	3
<i>Regular</i>	Average	60-69	C	2 lowest passing grade
<i>Deficiente</i>	Fail	0-59	F	0

0-10 Scale with Concept of “D”:

Description	Translation	Numeric Grade	US Grade	Quality Points
<i>Superior</i>	Excellent	9.0-10	A	4
<i>Média Superior</i>	Above Average	7.0-8.9	B	3
<i>Médio</i>	Average	5.0-6.9	C	2
<i>Média Inferior</i>	Inferior Average	3.0-4.9	D	1 lowest passing grade
<i>Inferior</i>	Fail	0-4.9	F	0

Class Ranking

Class rank is evaluated based on a letter written and submitted by the headmaster or principal of the institution from which the student graduated. The letter must confirm both the student’s final position in his/her secondary school class and the total number of students in the graduating class (e.g. the student is 41st in a total graduating class of 112 students).

Students who are homeschooled, complete the *Certificado de Conclusão de Ensino Médio Supletivo*, complete *Ensino Médio* through the *modalidade de distância*, or complete *Educação de Jovens e Adultos (EJEJA, CEJAD, EJA, etc.)* cannot use the class rank requirement to meet initial freshmen requirements.

Post-Secondary Education

Students will be charged terms of attendance and considered transfer students if they have enrolled as a regular student and attended one or more courses at any of the types of institutions listed below (may not be all inclusive) or any other institution that requires proof of high school graduation as a pre-requisite for admission (subject to review on a case-by-case basis).

<i>Universidade</i>	University
<i>Instituto Superior</i>	Higher Institute
<i>Faculdade</i>	Faculty
<i>Centro de Educação Superior</i>	Higher Education Center
<i>Centro Universitário</i>	University Center

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