

Fee Waiver Request Instructions

Registration fee waivers are offered based on need and are available to:

- **U.S. high school students** who currently qualify for a waiver of SAT or ACT testing fees, for a free or reduced-priced school lunch program, or for a minimum of \$4,500 in Federal Pell Grants.
- **U.S. students transferring** from a two- or four-year college are based on a student's qualification for a minimum of \$4,500 in Federal Pell Grants.

For a fee waiver to be processed, the attached form must be sent by the student's current school to the NAIA Eligibility Center. The student will be able to continue filling out the online registration form, but the NAIA Eligibility Center must receive this form before (s)he will be able to submit his/her online profile for review.

For an incoming freshman student:

The attached form must be sent from the student's high school guidance or principal's office.

For a two- or four-year college transfer student:

The attached form must be sent by the student's school's Office of Financial Aid.

Email documents@naia.org

Fax 816-595-8301

Mail	<i>Regular Mail:</i> NAIA Eligibility Center Transcripts P.O. Box 15340 Kansas City, MO 64106	OR	<i>FedEx/ Express Mail:</i> NAIA Eligibility Center Transcripts 1200 Grand Blvd. Kansas City, MO 64106
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Electronic Follow the submission process associated with the respective service used by your school. The NAIA Eligibility Center can receive official transcripts electronically from the following services:

- **Parchment** - When sending transcripts through this service, select *Academic Destinations > Missouri > NAIA Eligibility Center*. This is the only way to ensure the transcript will reach the Eligibility Center.
- **ConnectEdu**
- **National Transcript Center**
- **National Student Clearinghouse**
- **e-Scrip Safe**
- **Credentials' Transcript Network** - When sending transcripts through this service, select *Special Purpose Recipient > National Association of Intercollegiate Athletics (NAIA)*. This is the only way to ensure the transcript will reach the Eligibility Center.

Date: 4/6/2017

Fee Waiver Request Form

TO: NAIA Eligibility Center
1200 Grand Blvd.
Kansas City, MO 64106
FAX: 816-595-8301
documents@naia.org

Student Section

Student Name: _____ NAIA Eligibility Center ID: _____

Date of Birth: _____

I am a(n): Incoming Freshman Two- or Four-year College Transfer Student

I, _____ (student's full name), hereby authorize you to release the below financial information to the NAIA Eligibility Center for the purposes of waiving the NAIA Eligibility Center registration fee.

Student Signature

Date

Fee Waiver Information

Institution: _____

- Student qualifies for ACT fee waiver (**freshmen only**)
- Student qualifies for SAT fee waiver (**freshmen only**)
- Student qualifies for Federal free/reduced-price lunch program (**freshmen only**)
- Student qualifies for Federal Pell Grant of at least \$4,500 for the _____ academic year

I, the undersigned, hereby certify that the above information is an accurate reflection of my institution's official records.

School Official Name (please print)

School Official Title

School Official Name (signature)

Date